

**Work Requiring a Home Improvement Contractor (HIC) Registration
or Construction Supervisor License (CSL)
for Existing Owner Occupied 1- to 4-Family Dwellings**

| Type of Work (jobs over \$500 each or over \$5000 earned annually) | Do I need a Construction Supervisor License? | Do I need a Home Improvement Contractor Registration? | Do I need a Bldg. Permit? | Comments |
|---|---|--|--|--|
| Air Conditioning, central. | yes | no | yes | By licensed trades, as required by law. |
| Window Awnings | no | no | maybe | BP if structural and/or sidewalk projection. |
| Carpentry, structural | yes | yes | yes | |
| Carpentry, trim | maybe | yes | maybe | If fire resistance requirements pertain. |
| Decks | yes | yes | yes | |
| Demolition | yes | yes | yes | Demo CSL minimum. |
| Door Replacement | yes | yes | maybe | BP req'd if exit door or public safety concern. |
| Door Installation | yes | yes | yes | |
| Driveways | no | no | no | |
| Energy Conservation Devices | no | no | no | Thermostats, light bulbs, weather stripping. |
| Fencing | maybe | no | maybe | BP\CSL not req'd if less than seven feet high. |
| Flooring, finish, carpet, tile | no | no | maybe | Fire requirements in 3- and 4-family. |
| Flooring, structural | yes | yes | yes | |
| Gutters | no | yes | | |
| Heating System, central. | maybe | no | yes | By licensed trades, as required by law. |
| Insulation | yes | yes | yes | Insulation CSL minimum. |
| Kitchen Cabinets and Shelving | maybe | yes | no | CSL\BP req'd if part of larger scope project. |
| Landscaping, routine | no | no | no | |
| Locks | no | yes | maybe | If affecting egress doors. |
| Masonry Walls, not retaining | maybe | no | maybe | If a possible threat to life safety. |
| Masonry, related to building | yes | yes | yes | Masonry CSL minimum. |
| Masonry, landscaping | no | no | no | If no threat to public safety. |
| Painting, exterior | no | yes | no | |
| Painting, interior | no | no | no | |
| Patios | no | no | no | |
| Plastering | yes | yes | yes | |
| Plumbing | no | no | maybe | By licensed trades, as required by law. BP\CSL may be needed if cutting/notching building elements |
| Roofing , minor repairs | yes | yes | maybe | BP needed unless considered an ordinary repair by the Building Official. Roofing CSL minimum. |
| Roofing, new or replacement | yes | yes | yes | Roofing CSL minimum. |
| Shed Construction | yes | yes | maybe | BP\CSL req'd for sheds with floor area greater than 200 square feet (1-2 family) and 120 square feet (for other properties). |
| Sheet Metal/Exhaust Venting | maybe | no | yes | By licensed trades, as required by law. |
| Sheetrock/Wallboard | yes | yes | yes | |
| Shutters | no | no | no | |
| Siding | yes | yes | yes | Window/Siding CSL minimum. |
| Solar Panels | yes | yes | yes | By licensed trades, as required by law. |
| Solid Fuel Burning Appliance | yes | yes | yes | Solid Fuel Burning Appliance CSL minimum. |
| Stairs, exterior | yes | yes | yes | |
| Swimming Pools, above ground. | no | no | yes | ISPSC Design\Construction Required |
| Swimming Pools, below ground. | yes | yes | yes | ISPSC Design\Construction Required |
| Walls, exterior retaining. | no | yes | no | Less than 4 feet high. |
| Window, install/replace | yes | yes | yes | Window\Siding CSL minimum. |
| Wiring | no | no | maybe | By licensed trades, as required by law. BP\CSL needed if cutting /notching building elements |

Note: This list is incomplete. It is provided by BBRS and OCABR Staff as guidance only.

Revised 04/26/2018